

## TOWN OF OCEAN VIEW

201 CENTRAL AVENUE  
OCEAN VIEW, DE 19970

### MEMORANDUM

**TO:** Mayor  
Town Council Members

**FROM:** Kenneth L. Cimino  
Director of Planning, Zoning & Development

**VIA:** Carol S. Houck  
Town Manager

**DATE:** July 8, 2025

**SUBJECT:** Discussion, Consideration, and Possible Voting on Additional Funding for  
Environmental Evaluation and Design

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**Background:** To properly study, evaluate and implement a solution to excavate and clean the drainage ditch that carries water to the White Creek from The Cottages through the Kelly Estates Community. The drainage area includes State Route 26, Central Avenue, Woodland Avenue, Oakland Avenue and Hudson Avenue.

**Summary:** A proposal for environmental design to complete the final segment of our drainage projects in The Cottages and Kelly Estates has been received. This work was not allowed to proceed in the prior project due to a permitting issue with the Army Corps of Engineers. Our prior project, OVPZ&D 24-03 in The Cottages, had a budget surplus of \$450,000+/-.

**Consultant Engineer's Fee:** This task is to complete design of regrading and clearing and grubbing of an existing ditch between Seabrook Road and Hudson Avenue. The task assignment will include:

*Survey and Field Data Collection*

*Preparation and Submittal of Consultation Letters*

*Wetland Delineation and Reporting*

*Preliminary Design*

*Final Design*

*Plans, Specifications and Construction Estimate*

*Project Coordinating and Permitting with SCD, USACOE and DNREC*

*Advance Utility Coordination*

*Project Management and QA/QC*

SINCE 1889

(302) 539-1208, Ext. 113  
FAX (302) 537-5306  
admintov@oceanviewde.com  
www.oceanviewde.com

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**Funding:** Funding for this design task is available in the Capital Budget under the line-item Contingency in the amount of \$121,065.00

**Staff Recommendation:** It is therefore recommended that the Mayor & Council authorize the Town Manager to approve the design task for McCormick Taylor for a dollar amount not to exceed **\$79,460.00.**